



# State of New Jersey

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## **Request For Proposals Residential Community Reintegration Program(s) Bid No. PCS-2025**

**Questions and Answers  
April 15, 2025  
Amended April 22, 2025**

### **Question 1 – (Section I – 6.7 Electronic Question and Answer Period, page 34)**

*In consideration of the accelerated timeline to submit this round of questions, please offer Bidders a second round of questions to respond to and capture any material information that results from the NJDOC's answers to this round of questions.*

**Answer** – This Request For Proposals (RFP) process does not permit a second round of questions.

### **Question 2 – (Section III – 5.2 Right to Terminate for Convenience, page 137)**

*Could the provision for the Right to Terminate for Convenience be extended to the Contractor, under the condition that a written notice is provided 60 days in advance and the circumstances surrounding the termination are documented?*

**Answer** – The New Jersey Department of Corrections (NJDOC) does not accept the exception request to extend the Right to Terminate for Convenience to the Contractor.

### **Question 3 – (Section I – 5.4 Facility Location, page 21)**

*Given the NJDOC permits female RCRPs to transport inmates to a Regional Institute for healthcare and mental health services, would it be possible to extend this allowance to*

\*Questions and references to the RFP pages and section numbers to which the questions relate are presented exactly as submitted by the potential bidder.

*Level 1 male RCRPs as well? Such an extension could potentially create synergies that significantly reduce the cost for NJDOC.*

*If this extension is feasible, could NJDOC provide detailed information regarding the healthcare and mental health services available at the Regional Institute, such as medication prescriptions, procurement and management, dental care, physician services, optometry, psychiatry, radiology, and etcetera? Additionally, what healthcare costs, if any, would remain the responsibility of the Contractor?*

**Answer** – Successful Bidders for Assessment and Treatment Center Residential Community Reintegration Programs (Level 1 Facilities) must provide medical, dental, mental health, and pharmaceutical services as outlined in the RFP Statement of Work and Exhibit E.

**Question 4** – (Section I – 6.2 Proposal Format and Content, Part 4: Cost Proposal, page 30)

*Could the agency confirm whether awards may be determined based on any of the three proposed bed scenarios, including the Original, 10% Reduction, and 20% Reduction scenarios?*

**Answer** - Yes, awards may be determined from any of the three bed proposal scenarios. The three proposed per diem calculations, each with a different bed proposal scenario, will receive a separate score. The Bidders with the most advantageous combination of technical score, per diem rate, and bed scenarios, subject to available funding, will be recommended for contract awards.

If exigent circumstances require the NJDOC to permanently reduce the number of contracted beds, the Bidder's bed reduction scenarios will serve as the basis for a per diem adjustment during the term of the contract.

**Question 5** – (Section II - 5.2 Sleeping Units, page 58)

*How are all bidders to be required to demonstrate compliance with the directive of containing a minimum of 25 square feet of unencumbered floor space per IP?*

**Answer** - The Application for Contractual Services requires signature by the Chief Executive Officer/Executive Director that the information provided in the bid proposal is true and correct. Site visits will be conducted to ensure compliance with the Statement of Work specifications listed in the bid proposal/contract. In accordance with RFP Bid No. PCS-2025 Section I, 6.3 RFP and Contract Conditions (9), any contract resulting from the RFP may be immediately terminated at the sole discretion of the NJDOC if false or misleading information contained in the proposal is discovered after the contract is awarded.

**Question 6 – (RFP p. 26, Section 4 Business Forms)**

*The link provided in the RFP references multiple forms required with every proposal, as well as additional forms that may be required but are not specifically referenced in the RFP. Please confirm whether the following forms are required to be submitted with proposals.*

- a. Disclosures of Prohibited Activities in Russia and Belarus form*
- b. MacBride Principles form*
- c. Offer and Acceptance form*

**Answer –** The NJDOC will require submission of the Disclosure of Prohibited Activities in Russia and Belarus form and MacBride Principles form prior to awarding contracts to successful Bidders. The NJ Department of Treasury, Division of Purchase and Property's Offer and Acceptance Page, is not utilized in this RFP process.

**Question 7 – (Part 3. Bid Response Requirements, RFP p. 27, Section 5 – Implementation Plan)**

*Are vendors required to submit implementation plans if they are currently operating the proposed program?*

**Answer -** Bidders are not required to submit an implementation plan if they are currently operating a proposed program. Implementation plans are required for new Bidders and/or new Residential Community Reintegration Programs.

**Question 8 – (Page 72 – 7.2 Transportation)**

*“The Contractor is responsible for the IP transport in instances of transfers from one Correctional Treatment RCRP, Education, Vocational Training and Work Release RCRP, or Specialized Gender Responsive Program Serving Female IPs to another.”*

*In the event of a program-to-program transfer, is the transferring program or receiving program responsible for providing transportation?*

**Answer -** In the event of a program-to-program transfer, the sending RCRP is responsible for providing transportation to the receiving RCRP.

**Question 9 – (Page 84 – 7.4 IP Accountability)**

*“The Contractor must record all IP movements with the time of departure, accountability call times and telephone number, and time of return (i.e., employment, school, P.A.C.T. and furlough) in its Management Information System as well as in an IP logbook. The IP logbook is imperative for maintaining IP accountability during a loss of power, facility fire or in the instance of a technical issue with the Management Information System.”*

*If the MIS is cloud based and has a redundant system in place, allowing access to information from multiple locations, is a physical logbook required?*

**Answer** - A physical logbook is required.

**Question 10** – (Page 84 – 7.4 IP Accountability)

*If the MIS provides a report that captures the required information, can the facility implement a process to routinely print this report during each shift as a backup – therefore avoiding the need to duplicate all Sign Outs in both MIS and the physical logbook?*

**Answer** - IP signatures for departures and arrivals to the RCRP are required in the Contractor's Management Information System and a physical logbook.

**Question 11** – (Page 99 – 8.9 Telephone)

*“In addition, Contractors shall comply with all applicable Federal Communications Commission (FCC) rules concerning audio and video phone calls. On July 18, 2024, the FCC established new caps on telephone audio rates and video audio rates for IPs and their families. Contractors shall comply with the prison rate cap, which is presently at \$.06 per minute for audio calls and the prison rate cap of \$.16 per minute for video calls. The new FCC rules also prohibit site commission payments and bar added fees to IPs' communication services.”*

*Our understanding of the new act is that implementation of the new rates is based upon the expiration of current phone vendor agreements. Can you confirm when the new rates will go into affect? When the FCC Act is applicable, would each program fall under the “Very Small” or “Small” jail ADP rates rather than the “Prison” rates, due to smaller population size and resulting economies of scale between the DOC and individual RCRPs?*

**Answer** – January 1, 2025 is the effective date for compliance with the new FCC rate caps for prisons. An extension to January 1, 2026 applies when communications contracts existed before June 27, 2024 and expire after April 1, 2025.

RCRPs shall comply with the new audio and video rate caps for prisons.